

# FAX

Crystal Training  
2981 Ford St. Ext., Unit #333, Ogdensburg, NY 13669  
Phone: 1-800-535-8176 Fax: 1-800-455-7012

<b>To:</b>	<b>Business Owner/Manager</b>
<b>From:</b>	<b>Crystal Training</b>
<b>Phone:</b>	<b>1-800-535-8176</b>
<b>Fax:</b>	<b>1-800-455-7012</b>
<b>Web:</b>	<b>www.crystal-training.net</b>
<b>Email:</b>	<b>info@crystal-training.net</b>
<b>Pages (with cover):</b>	<b>2</b>
<b>Subject:</b>	<b>Classroom Training in Boston</b>

**Please see the attached letter.**

**Thanks.**

Dear Owner/Manager,

We would like to take a moment of your valuable time to tell you about our upcoming QuickBooks, Sage 50 (formerly Peachtree Accounting) and Excel training classes in your area. Our company provides training classes in many cities coast-to-coast.

The classes run from 9:00 am to 4:30 pm, with 30 minute lunch break. Every student is provided with a notebook computer for use during the class. Registration cost for any single class is \$259 or save 10% with any two or more classes at \$229 each. We accept Visa, MasterCard and PayPal.

**Boston: Embassy Suites Boston, 207 Porter Street, Boston, MA**

	<u>Level 1</u>	<u>Level 2</u>
QuickBooks	Mon, Sep 8, 2014	Tue, Sep 9, 2014
Sage 50 (Peachtree Accounting)	Thu, Sep 4, 2014	Fri, Sep 5, 2014
Excel	Wed, Sep 10, 2014	Thu, Sep 11, 2014

For full details, including course topic outlines, please visit our website, at [www.crystal-training.net](http://www.crystal-training.net) or call us at 1-800-535-8176.

Best regards,

**Crystal Training**

Phone: 1-800-535-8176 Fax: 1-800-455-7012

Live operators: Monday - Friday from 8AM EST to 7PM EST/5AM PST to 4PM PST

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